



## Bosmere Community Primary School

### Pupil Uniform Procedure

### June 2025

#### Why do the school require my child to wear a School Uniform?

We believe a school uniform is important because:

- a uniform is fair. It helps children feel equal to their peers in terms of appearance, avoiding the pressures of fashion and labels.
- a uniform contributes to a sense of belonging to the Bosmere Community Primary School community.
- a uniform develops a sense of pride in our school.
- a uniform is designed with health and safety of a child in mind.

Our uniform is selected to be practical, easily maintained and good value for money.

#### School Uniform Expectations

It is preferable for pupils to wear uniform from our uniform supplier, Inces, 25 Ipswich Street, Stowmarket IP14 1AH, or online from <https://myclothing.com/>, sporting the school's Viking longship logo. However, if parents are unable to purchase from the supplier, children **must** wear uniform in the school's colours as follows:

\* Flat, black shoes or ankle boots which cover toes (no brand logos). Trainers, running or canvas shoes are not permitted for everyday use because they do not support good growth. Boots, taller than ankle height, are not permitted.

Lace-up, buckles or velcro fastenings (not slip-on) which children must be taught to fasten themselves.

Children may wear alternative footwear at playtimes, for outdoor learning and during wet weather (Wellington boots or trainers for example). **Children must change back into black school shoes (as above) in the school building.**

- Plain (no brand logos) navy blue jumper or cardigan
- Plain (no brand logos) black or charcoal grey cotton (not denim) trousers, culottes, shorts, knee-length skirts or pinafore dress.
- Blue, gingham summer dresses or 'playsuits' may be worn in the

warmer weather.

- Plain (no brand logos) blue/white blouse, shirt or polo shirt (which must be tucked in)

- Plain (no brand logos) black, white or grey socks/tights

**All clothing must be named** to ensure it is returned to the rightful owner. Unnamed lost property will be kept until the end of a half term when it will be disposed of, used as spare uniform or donated to the school's PFA or charity.

### **Physical Education (PE) Kit Expectations**

Physical Education (PE) is a compulsory element of the National Curriculum. It is therefore essential for all pupils to wear appropriate kit to participate fully in PE lessons on the days indicated by the classteacher.

Children must wear PE kit in the school's colours:

- \* Plain (no logos/emblems) white t-shirt

- \* Plain black or navy blue shorts

- \* Black plimsolls or trainers (studded boots may not be worn for curriculum PE or play)

- \* In cooler weather, children will need **plain (no logos)** black or navy blue tracksuit bottoms and a black or navy blue sweatshirt or fleece. PE will still take place outside during colder weather.

- \* Studded earrings should be removed for PE (If not, children must be capable of covering their earrings with tape. Adults will not do this for the child). Parents are encouraged to remove studded earrings at home on the days pupils have PE, swimming or after school sports.

- \* Swimming kit - Trunks (ideally not beach shorts) or one-piece swimsuit (not bikini); swimming hat, towel. Goggles, ear plugs or nose clips are permitted for medical reasons only.

**NB - Sports shirts (football club kit for example) or leisure wear must not be worn for PE and the school day but can be worn for extra curricular sport.**

### **Jewellery, Hair and Makeup (including temporary tattoos)**

- Hair must be natural in colour. It is not healthy for children's hair to be dyed but if parents choose to allow this it must be a natural hair colour i.e. practical and appropriate for school. Hair extensions must be the same, natural colour as the child's own hair.
- Hair longer than shoulder length must be tied-up to avoid the easy transfer of head

lice.

- Hair styles must be without embellishment i.e. simple cut with no patterns or words.
  - Hair accessories such as slides, ribbons, bands and bobbles should be simple and in school colours (black or Navy blue). Braids are not permitted.
  - Headwear (Dastar, Pagri, Hijab, Kippah for example) may be worn for religious observance but must be in school colours – Navy blue or black only - close fitting and allow for the full face to be seen.
- 
- Jewellery is considered to be any form of adornment to the body, which is not clothing. This includes all kinds of earrings (studs and “sticks”) and bangles.
  - Children may wear a maximum of one studded earring in each ear. Hooped or dangly earrings are not permitted.
  - Parents are encouraged to remove their child’s earrings on days they have PE or swimming and to pierce their child’s ears in the summer holidays.
  - Children will not wear any jewellery other than the above, in order to maintain their health and safety while learning and at play. Watches are the only exception. Small watches may be worn but removed for PE. Smart watches must be disabled to tell the time and fitness tracking only (no camera, games, text or social media links)
  - Some jewellery will be permitted as part of religious observance. Parents must write to the Headteacher making a specific request for their child to wear jewellery as part of religious observance (i.e. crosses, St Christopher, Kara bangle)
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- Makeup of any kind is not permitted. Nail varnish must be removed for school.
  - Face paint may be worn for school events such as discos or World Book Day.
  - Temporary tattoos are not permitted.
  - Every effort should be made to remove temporary tattoos before attending school.

Bosmere Community Primary School is an inclusive community. As such, we recognise that there may be exceptions to the uniform procedure for religious observance, as indicated.

### **Equipment and Personal Items**

Children are provided with all the learning materials they require so children do not need to bring a pencil case, stationery or large bag to school.

A **small** rucksack, bag or bookbag may be used for carrying a reading book, home learning, and inhaler and spare underwear (if needed). One, small, identifying keyring may be attached to a child’s bag, if required.

Children may wear a cap in the sunshine and a warm hat in the cooler weather. Hats must be removed in the school building.

Children should bring a named water bottle to school (carried on the exterior of the bag, in case of leaks). These will be stored in the classroom.

Toys, games, sports equipment and swap cards are not permitted in school to avoid precious belongings going missing. School will provide toys and games for playtimes.

### **What if my child does not adhere to School Uniform Procedure?**

**First breach** in an academic year - Polite, verbal reminder from classteacher to the child of the expectations of the school procedure - child expected to adhere to policy by the next day. Recorded in MyConcern for tracking.

**Second breach** in an academic year - Polite, verbal reminder from the classteacher to the parent (via Class Dojo if not face to face) and child of the expectations of the school procedure - child expected to adhere to policy by the next day. Recorded in MyConcern for tracking.

**Third breach** in an academic year – Child to miss playtime with Headteacher to explain the need for appropriate uniform. Letter (Appendix 3) sent to parent by the classteacher to remind of the expectations of the school policy - child/parent expected to adhere to policy the next day. Letter added to MyConcern for tracking.

**Fourth breach** in an academic year (and thereafter)– Parents contacted to collect child and correct the school uniform at home. If the resulting absence is longer than a school session the absence will be unauthorised. However, if the child returns to school within the session, the absence will not be recorded i.e. authorised.

### **What if my child does not have their PE kit (including swimming kit)?**

**First breach** in a term - Polite, verbal reminder from classteacher to the child of the expectations of the school procedure - child expected to wear correct PE kit in school for the next PE session. A spare PE kit may be worn. Recorded in MyConcern for tracking.

**Second breach** in a term - A spare PE kit may be worn. Polite, verbal reminder from the classteacher to the parent (via Class Dojo if necessary) and child of the expectations of the school policy - child expected to wear PE kit for the next PE session. Recorded in MyConcern for tracking.

**Third breach** in a term – Child to miss playtime with Headteacher to explain the need for appropriate kit. A spare PE kit may be worn. Letter (Appendix 2) sent to parent by the classteacher to remind of the expectations of the school procedure - child expected to wear correct PE kit in the next PE session. Letter added to MyConcern for tracking.

**Fourth breach** in a term - A spare PE kit may be worn. The Classteacher will refer the matter to the Headteacher who will arrange to meet the parents to emphasise the necessity for PE kit in order to access the National Curriculum.

### **Complaints Procedure**

The school and Multi Academy Trust's complaints procedure will be followed. A copy can be obtained from the on the school website:

<https://www.childrensendeavourtrust.org.uk/attachments/download.asp?file=216&type=pdf>

## **Equalities**

As reflected in our school's Equality Policy:

Treating people equally does not necessarily involve treating them all the same. Our policies, procedures and activities must not discriminate but must nevertheless take account of difference of life-experience, outlook and background, and in the kinds of barrier and disadvantage which people may face in relation to:

- Disability
- Race
- Sex
- Religion or belief
- Gender reassignment
- Sexual Orientation

## **Support for Families**

Second hand uniform may be provided by the school if parents have difficulty providing appropriate uniform or PE kit for their child. Requests must be addressed to the Pupil Support Officer or School Office.

Second hand uniform may also be obtained from the School's PFA in return for a donation.

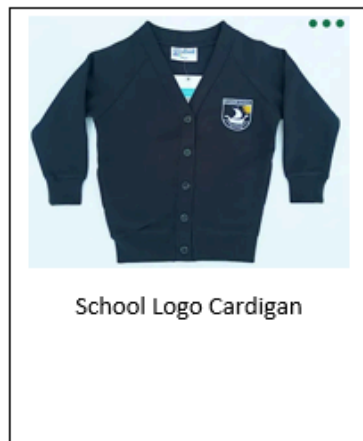
## **Our Bosmere Uniform supplier**

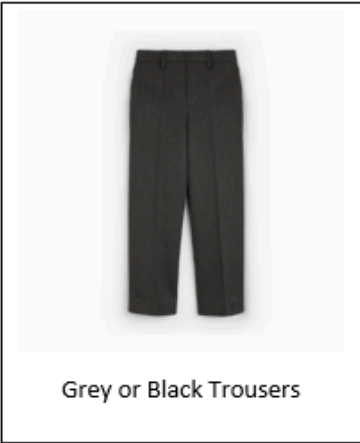
Our main supplier of school uniform is Inces, Stowmarket: <https://myclothing.com/>

Click the link below to see our supplier's website. You can place an order for uniform and equipment which display the school's logo from this site. (You are unable to purchase uniform from the School Office)

**INCES**  
OF STOWMARKET

### Appendix 1 - Visuals to Support Pupil Uniform Policy 2025





Grey or Black Trousers



Grey or Black Shorts



White or Blue Blouse/Shirt



White or Blue Polo Shirt



Blue Gingham Summer Dress



School Logo Bookbag



School Logo Rucksack



Plain White PE T-Shirt



Black or Navy PE Shorts



Black Plimsolls or Trainers for PE ONLY



Black or Navy PE Tracksuit Bottoms



School Shoes Example



School Shoes Example



Black or Navy PE sweatshirt



School Logo PE Bag



**Appendix 2 Model Letter - PE Kit**

Date \_\_\_\_\_

Dear \_\_\_\_\_

Today \_\_\_\_\_ was unable to participate in PE in their own kit because this was not provided from home.

This is the third breach of the School Uniform Policy 2025 (PE Kit) this term and follows a polite verbal reminder to you and \_\_\_\_\_.

Please ensure \_\_\_\_\_ has their PE kit in school each day from tomorrow so that they can fully access the National Curriculum for PE.

Please be aware that another breach of the procedure will result in the matter being referred to the Headteacher.

Yours sincerely

\_\_\_\_\_ (Class teacher)

### Appendix 3 Model Letter - School Uniform

Date \_\_\_\_\_

Dear \_\_\_\_\_

Today \_\_\_\_\_ was not wearing appropriate school uniform as outlined in the School Uniform Policy 2025.

This is the third breach of the School Uniform Procedure as follows:

- \_\_\_\_\_
- 
- \_\_\_\_\_
- 
- \_\_\_\_\_
- 

Please ensure \_\_\_\_\_ is wearing appropriate uniform tomorrow. They should:

- \_\_\_\_\_
- 
- \_\_\_\_\_
- 

Please be aware that another breach of the procedure will result in the matter being referred to the Headteacher and your child will be sent home until they meet the expectations of the Uniform Policy 2025.

Yours sincerely

\_\_\_\_\_ (Classteacher)