

# PFA meeting held at the Angel café 21st May 2025

Present - Emma Holland Dana Buda Jess Green Ronnie Gee Sam Hayes

Apologies -Hannah Ismay, Gemma Prescott

Matters arising from minutes of the last meeting- all ok

Finance

Book fair accounting - amount of £5.01 discrepancy. We all agreed to write it off.

Trips - crucial crew should be paid for with the trip's allowance for year six

Bar license for summer fair - Ronnie was going to order but we can't order the license yet as the venue has not been confirmed for the summer fair

Year six leavers

Ronnie needs the invoice for the SATS breakfasts. PFA agreed to allow £200 towards the breakfast cost.

Jess to get the final costs involved for the year six leavers party. Ask parents to pay £5-£6 ( if Parent can afford it.) Sam to ask the school for those who may not be able to afford it if the school can subsidise? Can the £5 /£6 be paid via Arbor maybe as a trip?

Jess to check on kicks and tricks, etc are all okay for the year 6 leavers party on the 21st of July?

A Reminder needs to go out for easy fundraising

Local co-op community fund-

We didn't apply last time as we missed the cut-off date. We need some more information from School as to what we would want to pay with funds we might get before Ronnie can apply for it. Applications opening in June. Ronnie has emailed the co-op to see if we can apply.

Constitution - does this need updating ? Look at this another time.

Funding form - Sam to speak with Gina to see if she has made the document. Will we use this document for any requests of money from the school and it will give us a bit more clarity on what is being asked for

Sports week

Sam could potentially set up/tidy away. Sam to ask school if they even want refreshments and ice lollies.

Summer fair

Counsellor Reardon was quite positive about having the fair on the middle school field. He pointed out there are no toilets. Sam has contacted the community centre about opening the bar and if we can use their toilets. We need a reply by Friday to make a final decision on location.

#### Disco

4th July - Emma to ask teacher teachers on the staff email who could be available to volunteer at the disco and managing the children/handover at the end. Emma to draft the letter to send out to parents. We decided to have all years disco from 330 to 5 pm and all children will need to be collected from the Brown gate.

Tea towels - Hannah will look at organising this

Date for AGM - 26th of September 2025 9am in school

Date of next PFA meeting 4th July?