

MEETING MINUTES

Meeting called by: Bosmere school PFA, Meeting type: Monthly Meeting.

Date of meeting: 2nd May 2025 Location: The Angel cafe

Meeting duration 1 hour.

ATTENDEES	APOLOGIES
Sam Hayes, Emma Holland, Ronnie Cook, Jess Green, Gemma Prescott, Lee Abbott.	Hannah Ismay.

Previous Meeting Minutes

- The minutes from the last meeting were reviewed and approved.
- No matters arising.

2. Funding and Financial Updates

- Explore potential funding opportunities from Greggs.
- There are no invoices received for the tablets or tech items funded previously.
 - There is £1,000 allocated from Tesco for books.
- Uncertainty around school trip invoicing; this needs to be clarified.

3. PFA Contributions

- PFA will fund the Year 6 Leavers Party.
- PFA will also contribute £10 per student toward leavers' jumpers.
 - Going forward, this will be calculated on a per-student basis.
 - PFA will cover costs for the Times Table Rockstars party.

4. Event Reviews & Plans

- Easter Hat Parade:
 - Minimal income from cakes and coffee.
 - Secondhand uniform sale was successful.
- Suggestion: Focus on uniform and coffee only next time.
 - Chocolate Bingo:
 - Event was a success.
 - To be repeated next year.

5. Summer Fair Planning

- Explore use of Locality Fund.
 - Discussed the possibility of having a barbecue:
 - Gemma to check availability of food stalls on Foodie Thursday at the stowmarket.
 - Emma to check feasibility of organizing a barbecue.
 - Need to obtain an invoice from Kicks and Tricks.
 - Soft Play:
 - Confirm if it will include a canopy.
 - Gemma to look up tutorials on YouTube of the logistics of how the colour run itself will work.
- #### Tickets & Entry
- On-the-day tickets:
 - Use wristbands in two colours.
 - Activity passes:
 - £3 per person.
 - To be stamped—ensure non-toxic ink is used.

7. Donations Day

- 16th May:
 - Key Stage 1 to bring in bottles.
- Key Stage 2 to bring in sweets in exchange for a uniform item.

8. Resources

- Consider purchasing additional gazebos for events.

Date and time's next meeting, 21st May 9am at Angel cafe.

