

Please see below the minutes of the AGM and PFA meeting held in school on Friday 13th September 2024.!

AGM Minutes of meeting

Present- Emma Holland, Sam Hayes, Jess Green, Ronnie Gee, Cat Short, Dana Buda, Jess Betchley, Oliver Prescott, Gemma Prescott and Lee Abbott

Apologies- Hannah Ismay, Jo Self, Anna Brighton, Carrie Anderson

Minutes of last AGM- agreed all was correct

Chairpersons Report for the year 2023 to 2024

The PFA had another year of changes, mainly due to myself having to considerably step back my activities after deciding to homeschool the children after the first half term, but WOW! What a team we have! My aim for my time as part of the PFA was to raise lots of money for the children to benefit from better resources and fun school trips and for the PFA to be an organised, successful TEAM! I truly feel that as I hand over the reigns that is exactly what the Bosmere PFA have! We go into this new year with the years planned events calendarised and we continue to have our WhatsApp groups for our teams which include a great team of committee members, a fabulous group who can attend meetings and help organise and the now good sized group of helpers who run events with us.

We have, as is the nature of any PFA, along with myself, lost some dedicated members this year, whom over the years have put a HUGE amount of effort and time in to help out. I would like this opportunity to formally thank Kate Allen who has been on the PFA from 2008, Jane Miller who has spent time being our chair and continued to heavily support the committee even though her work commitments had increased and Suzie Laws who has helped at events and even sponsored our summer fair for the last couple of years. I also wish to offer a massive thank you especially to Sam Hayes and Emma Holland for stepping up your commitments to cover my roles.

Having lost so many very active members this year the plan for 2024 to 2025 is to have dedicated roles so that the workload is distributed more, thank you to all of you have committed your support and as always if anyone would like to join the team then please contact [pfa@bosmereprimary.net](mailto:pfa@bosmereprimary.net), we welcome any help as big or as small as you can commit, our work benefits all the children in the school.

We are hoping with the roles being shared out that we can commit to even more events as we simply ran out of time and man power for a couple of events we had hoped to run last year. Having said that the events we did run have been incredibly successful and fun and we have hopefully learnt from our lessons by taking into consideration after school clubs and we have certainly managed to reduce the amount of donations we have asked parents to give.

The events and fundraisers we did last year have raised just over £6000. The summer fair, as always, being the highest fundraiser with a total of £2066.14,

although this is less than 2023, we are still very pleased with this amount considering the extra costs we had and the torrential rain and thunder we had at opening time. The Christmas fair raised £1241.39 which was better than last year and Easy fundraising raised us a good amount again (which is brilliant as it's money earned without much man power), this has raised much more in the past though so please remember to purchase your online shopping through easy fundraising.

In September 2023 Mrs Green asked us if we could use this year to raise funds for IT resources and asked if our first target could be £3000 to purchase 10 new tablets for the children to use, we had the absolute pleasure of saying the money was in the bank and so the school got to make the purchase straight away. The plan was for further funding to be raised to improve the IT system for the whole school.

As always we couldn't have achieved all we do without the support of Mrs Broadhurst, who we hope is enjoying her new adventure, Miss Fordyce and Mrs Foreman who joined the front office team in the last term of the year and of course Mrs Green who has also now gone to pastures new, we wish her well, thank you so much ladies and we look forward to working with Mr Abbott this year.

Finally thank you to all the team and I wish you all the success for this year and hope the children continue to have as many exciting school trips and new resources to help their journeys at Bosmere.

#### Treasurer's report (can be found on school website)

Ronnie will finalise the accounts and then these will need to be audited. The PFA are pledging £2450 towards trips, £200 Towards TTRS party, £700 towards Y6 leavers party/sats breakfast and £3200 towards school resources like books or technology needed. This is at the discretion of Lee Abbott. Lee mentioned about getting a clearer idea of school trips with the view of a 2 year cycle. *Lee Abbott to communicate the pledge amounts with staff members.*

Head teachers report - Lee Abbott is looking forward to all the events scheduled throughout the year and is pleased we have a good team of volunteers running the PFA for Bosmere School.

#### Election/Re-Election of officers

Chairperson- Sam Hayes proposed by Emma Holland. Seconded by Ronnie Gee.

Vice chairperson - Emma Holland proposed by Jess Green. Seconded by Ronnie Gee.

Treasurer- Ronnie Gee proposed by Sam Hayes. Seconded by Emma Holland

Vice Treasurer- Jo Self proposed by Ronnie Gee. Seconded by Sam Hayes

Secretary- Jess Green proposed by Emma Holland. Seconded by Sam Hayes

Bursar - Hannah Ismay proposed by Ronnie Gee. Seconded by Emma Holland

Welfare officer?- *Ronnie to check parent kind if this role is needed.*

### PFA Minutes of meeting

Minutes of the last meeting- all correct

Calander of events- *Sam to send simplified version of calander to school.* Events coming up soon- Harvest festival Wednesday 9th October at 2:30 (*Emma to ask for helpers*).

Film night for KS1? 18th October?

Break the rules day 25th October

Disco 22nd November (*Sam to check if Bertie Bassett has been booked?*) we also need to think about timings as we have to be out of the school by 5:45 for the contractors coming in. Maybe KS1 3:25-4:20 and KS2 4:30-5:20

Film night for KS2? Jan 2025?

Leads on certain activities

1. 2nd hand uniform/lost property- Chantelle Barber/Cat to maybe advertise on market place?
2. Shed- Emma
3. Discos- Cat/Jess B/Hannah?
4. Xmas event - chocolate bingo instead of fair? If so look at other venues?
5. Summer event- fair/colour run. Logistics
6. Christmas cards- Hannah Ismay
7. Supermarket grant funds- Jess Green
8. World book day- in march (ask for donations in December?)
9. Easy fundraiser- Jess Green?
10. Other events-

A.O.B

Getting a stamp created for things that the PFA have contributed towards. Shows some recognition for the team and advertising for us to encourage more people to join us. *Jess Green will look into this*

Jess mentioned about personalised drinks bottles/T-shirts/ key rings etc for year 6 leavers. *Jess will look into this (39 year 6 children)*

PFA Facebook page- figure out admin and logging in so the main committee members can all post on there.

Date of next meeting- Wednesday 9th October 1pm

Kind regards

Emma

