

# MEETING MINUTES

Meeting called by: Bosmere school PFA, Meeting type: Monthly Meeting.  
Date of meeting: 8th November 2024 Location: The Angel community  
Cafe Needham Market.  
Meeting duration 1 hour.

ATTENDEES	APOLOGIES
Sam Hayes, Emma Holland, Jess Green, Cat Short, Dana Buda, Jess Betchley, Gemma Prescott, Hannah Ismay and Ronnie Cook. Later joined by Kim Ali	Jo Self.

Main topic of the meeting Christmas Fair;

Sam to update the stall spread sheet of what games are being used and how many people will be needed per stall.

Years 3 and 4 to make games this year.

Year 6 to be helper elves.

To use tokens and cash again this year but to try and have a talk about how we can make them have the same value. Also, some stalls to be cash only and the year 3 and 4 games to be tokens only.

Dana to give the cash collation pots a makeover.

Cat to ask her Father to be Father Christmas.

Regarding the refreshments Ronnie to sort out a licence. While being in charge of this stall will be Jess B and Cat.

Sam and Jess B to sort out talking to the coop on if they are going to supply; hot chocolate, tea, coffee, mince pies, cream.

Emma to sort out and allocate who is going on what stall.

To make sure that we have more 'box surprises' this year as ran out fast last year.

Jess G to order fidget toys.

To check what stock we have left for face painting and tattoos.

All things to be stored in Cats garage.

PFA to start collecting boxes and screw top wine bottles.

The sweet tombola to be winning numbers 0,5,9 only to label big winnings ending in 9, have small winnings in a bowl for ones ending in 0 and middle size ones on a table ending in 5.

To ask helpers group if anyone is able to make a cake for guess the weight.

Jess G to make poster for the donations needed.

Christmas fair poster to be sorted and placed around the school.

Christmas hamper letter to be sorted and giving out.

Other spoken about topics;

Christmas crackers to start being brought from B&M. 244 crackers are needed.

Asda Reminder to be sent out on dojo.

To sort out a date from second hand uniform sale and cake sale.

Date and time of our next meeting is to be discussed .

